

## **Section I: Program Description**

- 1. Program or Course Title
- 2. Dates of Study
- **3.** Please provide a detailed description of the program or course (300-word maximum)
- 4. How much financial support are you seeking? NOTE: The amount should not exceed \$1,000.
- **5.** Does your request include travel costs? If yes, how much of the total requested amount will go toward travel costs?

## **Section 2: Benefit**

- **1.** What do you hope to gain from this professional development experience? (300-word maximum)
- 2. How does this program or course support your professional learning goals? (300-word maximum)

## **Section 3: Knowledge Share**

**1.** Please provide a detailed description of how you will share your learning with colleagues. (300-word maximum)

## **Section 4: About You**

- 1. Please list your campus. If you work on multiple campuses and do not have an actual office location or classroom, please select the "Various Locations" option.
- 2. Please list your feeder pattern. If you work at a location that is not apart of a particular feeder pattern, please select the feeder pattern that your work location is most near to.
- 3. Job Title
- 4. Contact Phone Number
- 5. Additional Information: If you selected "Various Locations" as your campus, please include information here about what locations you float to. Is there a specific Keller ISD contact other than your campus principal or district department head that has information about your campuses and schedule? If so, please enter their name, email and/or phone number here. In the case that you are awarded a grant, we will need to know who we can reach out to that will help us schedule a time/location to surprise you.
- **6.** Who is your campus principal or district department head?
- 7. Please enter their email address.